

Selby District Council

Information Governance Plan 2018/19

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Circulation List: Members of the Audit and Governance
Committee
Chief Executive
Chief Finance Officer (S151 Officer)

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Introduction

- 1 Veritau undertakes information governance work on behalf of Selby District Council. This document summarises the agreed areas of information governance work for 2018/19.
- 2 The Information Governance plan is based on an estimate of the amount of resource required to provide the range of activities required by the Council. A total of 60 days of information governance work has been agreed for 2018/19.

2018/19 Information Governance Plan

- 3 A summary of planned areas of work is set out in the table below.

Area	Scope
Data Protection Officer Role	Monitoring compliance with the Council's policy framework and data protection legislation (including undertaking a programme of audits) as Data Protection Officer.
Data Security Investigations	The investigation of serious data security incidents, the coordination of remedial activity and liaison with the Information Commissioner's Office.
Support and Advice	The provision of advice and guidance on all related matters (including policies and procedures, privacy notices, data protection impact assessments, data sharing agreements, and information asset registers).